# Purpose:

The Potomac Senior High School Principal’s Advisory Council (PAC) shall work with and advise the Principal in the development of the annual school plan. The PAC shall serve as a voice for all stakeholders (students, teachers, educational support employees, parents, other business and community citizens) to represent the school and promote maximum educational opportunities and experiences for all stakeholders.

# Agenda

## I. Welcome - PAC Chair- Meeting was called to order at 6:05pm

## II. Review of Minutes/Approval – March Meeting Minutes Approved – PAC Chair in lieu of Secretary

## III. Report on Superintendent’s Advisory Council on Instruction (SACI) - PAC Chair

1. The report on the superintendent's advisory counselor and instruction was delivered by the PAC chair. The SACI method to discuss the final items for the report that will be presented to the superintendent in fall of 2023. While the contents of the report cannot be shared until it is presented themes of the report were aligned around the various sections of the strategic plan for the division.
2. A particular emphasis was a focus on: diversity equity and inclusion for both staff and students; career readiness especially for high school students; ways to hold students and families accountable for behaviors; family engagement; and how the CIP budget and the process for continuous improvement plan is developed and implemented with equity.
3. The full SACI report to the Superintendent will be shared once it’s presented in the Fall

## IV. SCA Representative- 9th Grade Representative J. Garner No report

## V. PTSO Representative-

No Report

## VI. Principal Boles:

1. Expressed appreciation for the PAC’s input and support for budget decisions including additional of the 4th microwave, additional cafeteria staff, robotics seminars and the funding of a second Robotics Coach
2. Shared information on SOL retakes and upcoming exam dates
3. Discussed the removal of lockers in the bay area to improve student flow and make potential space for additional classes
4. Upcoming enhancements and funding to the sound systems, cafeteria upgrades, student desks, additional security offices, vape detectors, library furniture, laptops, weight room, weapon detection system, security personnel, additional teachers, parent liaison and custodial staff
5. The anticipated attendance and related budget is based on 2100 students in the 23-24 school year

## VII. Open Chair

## VII. Elections for Council Officers for the 2023-2024 school year was approved as follows:

1. Chairperson -Nicole Chamblin
2. Vice-Chair - LaTonya Mitchell
3. Secretary - Veronica Miller

It was discussed to add a formal executive officer position to represent the student council .The Executive Council officers will meet in the off months to amend the bylaws for approval.

## VII. 2023-2024 Proposed Meeting Schedule was approved as follows:

* Thursday, October 19, 2023 - 6:00-7:00 pm, library
* Thursday, January 18, 2024 - 6:00-7:00 pm, library
* Thursday, March 21, 2024 - 6:00-7:00 pm, library
* Thursday, May 16, 2024 - 6:00-7:00 pm, library

2022-23 PAC Officers  
Chairman: Nicole Chamblin  
Vice-Chairman: LaTonya Mitchell  
Secretary: Veronica Miller

# PAC Contact Information

For information about the PAC or to be included in future meetings, please email [pshspac@gmail.com](mailto:pshspac@gmail.com)

The meeting was brought to close at 7:09 p.m