



# Potomac Senior High School Principal's Advisory Council

January 18, 2024 Meeting Minutes

## Purpose:

The Potomac Senior High School Principal's Advisory Council (PAC) shall work with and advise the Principal in the development of the annual school plan. The PAC shall serve as a voice for all stakeholders (students, teachers, educational support employees, parents, other business and community citizens) to represent the school and promote maximum educational opportunities and experiences for all stakeholders.

## Agenda

- I. Meeting called to Order at 6:00 PM, January 18, 2024
- II. Welcome - PAC Chair
  - a. *In attendance: Mr. Brandon Boles, Mrs. Nicole Chamblin, Mrs. Ann Lightfoot (filling in as secretary), Mrs. Yakovia Jackson, Josh Garner*
- III. Review of Minutes/Approval – May Meeting – Secretary
  - a. *Minutes approved from previous meetings.*
- IV. Report on Superintendent's Advisory Council on Instruction (SACI) - PAC Chair/Vice Chair
  - a. *See attached notes – SACI minutes review for October, November, and December*
- V. SCA Representative- 9<sup>th</sup> Grade Representative J. Garner
  - a. SCA will be selling Valentine's Candy-grams.
- VI. PTSO Representative
  - a. *Scholarship applications open on March 1<sup>st</sup>. The PTSO is looking for 5 volunteers to review applications.*
  - b. *PTSO needs volunteers for concessions. If interested contact Mrs. Jackson.*
- VI. Principal Boles
  - a. Potomac News
    - *Q2 ends on Friday January 26<sup>th</sup>.*
    - *Seniors in need of SOLs are retaking in January.*
    - *We are halfway through winter sports.*
  - b. Budget Priorities & Review
    - *Budget Priorities were discussed and ranked by the present members.*
      - *Staffing*
      - *Technology*
      - *Teacher/classroom furniture*
      - *Improving classroom spaces*
      - *Facility improvements– Marquee and library furniture were discussed.*
      - *Athletics Improvements*
      - *Instructional PD*



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c. VDOE Initiatives

- *Not addressed.*

d. Continuous Improvement Plan

- *Not addressed*

VII. Open Chair –

- a. *not addressed.*

VIII. Townhall Planning

- a. *The Parent Town Hall is scheduled for March 1<sup>st</sup> 6:00 Pm – 7:00 PM.*

VII. 2023-2024 Meeting Schedule:

- Thursday, March 21, 2024 - 6:00-7:00 pm, library--Townhall
- Thursday, May 16, 2024 - 6:00-7:00 pm, library

Meeting Adjourned 6:56 PM

## 2022-23 PAC Officers

Chairman: Nicole Chamblin

Vice-Chairman: LaTonya Mitchell

Secretary: Veronica Miller

## PAC Contact Information

For information about the PAC or to be included in future meetings, please email [pshspac@gmail.com](mailto:pshspac@gmail.com)